

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	18487	Agenda Number	40.
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Meeting Date:	October 11, 2012
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Department:	Purchasing
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**Subject**

Authorize award and execution of a 24-month requirements service contract with KAPPA MAP GROUP, LLC, for the purchase of wall and street guide directories for various City departments in an amount not exceed \$140,000, with two 12-month extension options in an amount not to exceed \$70,000 per extension option, for a total contract amount not to exceed \$280,000.

**Amount and Source of Funding**

Funding in the amount of \$64,167 is available in the Fiscal Year 2012-2013 Operating Budget for various City Departments. Funding for the remaining 13 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole bid received.
Prior Council Action:	
For More Information:	Cruz Banda, Buyer II /974-2133
Boards and Commission Action:	Recommended by the Electric Utility Commission and the Water and Wastewater Commission.
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
Related Items:	

**Additional Backup Information**

This contract is for the supply of street guide directories and wall maps of the Austin area and surrounding vicinities. These directories are used by public safety departments, Austin Police Department (APD), Austin Fire Department (AFD) and Austin Travis County/Emergency Medical Services (ATC/EMS), for quick reference and backup to computerized maps on vehicle terminals. In addition, other City departments with field operations use the directories to confirm results of Global Positioning Systems (GPS) and Geographic Information Systems (GIS) locations.

The major departments using this contract are Austin Police Department (34%), Austin Water Utility (20%), Austin Energy (15%), Watershed Protection Department (11%), Austin Travis County/Emergency Medical Services (6%), Austin Resource Recovery (4%), Public Works (4%), Austin Fire Department (1%), and Health & Human Services (2%). All other City departments will be included on the contract at a percentage of (3%).

MBE/WBE solicited: 4/0

MBE/WBE bid: 0/0

**BID TABULATION**  
**IFB NO. CB30116**  
**Street Guide Books and Maps Supply Agreement**  
**(3 line items)**

Kappa Map Group, LLC  
 Austin, Texas

1.0	GUIDE STREET OF THE GREATER AUSTIN AREA BOOK  Standard Austin grid system must be subdivided into alpha identified quadrants, four (4) color map, approximately 8.5" X 11", 50# minimum paper weight. Map Scale: 1" = 2,200'. Numbered grid pages need to match the numbered grids on wall map listed below (item # 002). Newest publication must be supplied once available.	1 to 10	EA	\$ 34.99
		11 to 50	EA	\$ 27.75
		51 to 100	EA	\$ 21.50
		100 or more	EA	\$ 18.00
2.0	MAP WALL AUSTIN & VACINITY W/GRID/ZIPCODE 5 COLOR LAMINATED Standard Austin grid system must be subdivided into alpha identified quadrants, five (5) color map, approximately 51" W X 66" H, 50# minimum paper weight, Laminated 1.5 mil thickness. Must have a plastic strips on top and bottom. The strips must have at least three (3) hanging eyelets. (Travis County and surrounding areas). Numbered grids need to match the numbered grid pages on street guide listed above (item # 001). Newest publication must be supplied once available.	1 to 2	EA	\$ 229.00
		3 to 5	EA	\$ 204.00
		6 to 7	EA	\$ 193.00
		8 to 9	EA	\$ 182.00
		10 or more	EA	\$ 171.00
3.0	MAP WALL AUSTIN & VICINITY W/GRID/ZIPCODE 5 COLOR LAMINATED Austin Major Arterial Map. Must be subdivided into alpha identified quadrants, five (5) color map, approximately 36" W X 34" H, 50# minimum paper weight, and Laminated 1.5 mil thickness. Must have a plastic strips on top and bottom. The strips must have at least three (3) hanging eyelets. (Austin Major Arterial Map).Numbered grids need to match the numbered grid pages on street guide listed above (item	1 to 2	EA	\$ 156.00
		3 to 5	EA	\$ 141.00
		6 to 7	EA	\$ 134.00
		8 to 9	EA	\$ 126.00
		10 or more	EA	\$ 119.00

# 001). Newest publication must be supplied once available.			
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A complete bid tabulation is available in the Purchasing Office.

**PRICE ANALYSIS**

- a. Sole bid received.
- b. Thirty notices were sent including four MBE. There were no WBEs listed for this commodity. One bid was received with no MBE /WBE responding.
- c. The current unit pricing represents a new price structure with discounts based on the quantity being ordered; at this time there is no history to perform a cost comparison.

**APPROVAL JUSTIFICATION**

- a. Kappa Map Group (formerly Mapsco Inc.) is the current provider.
- b. The Purchasing Office concurs with Materials Managements recommended award.
- c. Advertised in the Austin American Statesman and Internet.